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Minutes of the Common Academic Program Committee (CAPC)

Date: October 27, 2014

Location: KU 310

Present:

Juan Santamarina (Chair)

Sawyer Hunley

Lee Dixon

Elias Toubia

Jim Dunne

Fred Jenkins (ex-officio)

Riad Alakkad (ex-officio)

Jennifer Creech

Joe Mashburn

Kathryn Kinnucan-Welsch (ex-officio)

Terence Lau (ex-officio)

Don Pair

Absent:

John White

Guests:

Jeanne Holcomb, Stephanie Litka, Heather MacLachlan, Leslie Picca

A. Review of ANT 449: Anthropological Field Work

1. Proposal details:
 - a. Stephanie Litka and Heather MacLachlan represented as the proposal authors, Leslie Picca attended as the Chair
 - b. This was an existing course that started off as a CAP pilot in Fall 2012
 - c. The course is designed to achieve the following UD SLO: Diversity
2. Discussion/comments:
 - a. Q: In an Inquiry course, it is sometimes questioned where the reflective comparative component takes place in the course. How is that component identified?
A: There are two examples of work that are both 5% of the final grade. The assignment is reflected in the course proposal.
 - b. Q: How will you assure those two assignments (mentioned above) will be part of the course if you are not teaching it that particular semester?
Comment: If something is listed under instructional method, it might be helpful to place "relate work and interrupt" in the objective because if this is approved for CAP, including it in the goal would make it more likely to be carried out.
 - c. Q: Do you need signed waivers for the human subjects piece?
A: Undergraduate students will not publish from this course. Students are not required to get approval because it doesn't qualify for what is required for the approval.
 - d. Q: In the question: Explain how this course will provide foundation for..." it is mentioned that this course builds on prereqs, SSC 200 and ENG 200. What is a student doesn't have ANT in that section of SSC 200?
A: Students will have some sense of application to ANT. They will change the wording to make a more general assertion and not ANT specific.
3. Vote:
 - a. Motion and second motion made to approve with minor changes:
 1. Update the instructional method and it into an outcome for Inquiry component
 2. Change wording to make more general assertion and not ANT specific on the question, "Explain how this course will provide a foundation for, build upon,..."
 3. 8-0-0 (for, against, abstained)- course approved with minor revisions.

B. Review of SOC 331: Marriages & Families

1. Proposal details:
 - a. Jeanne Holcomb presented the proposal as the author. Leslie Picca attended as the Chair.
 - b. This is a revised course for Diversity and Social Justice and Practice.
 - c. The course is designed to achieve the following UD SLOs: Diversity and Vocation.
 - d. This course is offered every semester and has high enrollment.
2. Discussion/comments:
 - a. Q: Since this is an existing course, what is one thing that has changed to make it appropriate for CAP?
A: It was a natural fit but had to be more explicit. Not much of the content was changed.
 - b. Q: Are there any pre-requisites for this course? It was noted that the learning outcomes were at an expanded level.
A: No pre-requisites. Most students have had foundation courses before.
Comment: SSC 200 or CMM 100 could possibly be pre-requisites. Not required.
 - c. Q: Was Social Justice and Practical Ethical Action discussed?
A: Yes, in the fourth objective. It is discussed and then students write reflections.
 - d. Practical Wisdom is a required SLO for Practical Ethical Action courses.
3. Course was withdrawn to add required SLO.

C. New Business

1. All meeting minutes were approved for this academic year with minor edits.
 - a. Minutes will be uploaded to eCommons.
2. Minor changes were approved for the CAPC guidelines 4.1

The meeting adjourned at 4 pm.

Respectfully submitted by Jennifer Creech